



# Change of details and pension payment variation

## RI Term Allocated Pension



To request this document in an alternative format such as Braille, call us on 13 43 72 or use our Live chat service at [gesb.wa.gov.au](https://gesb.wa.gov.au).

This form allows you to change any or all of the following details:

- Your name
- Financial institution
- Pension payment frequency
- Pension payment amount

To change any other information, contact your Member Services Centre on 13 43 72.

### Section 1 Your details

GESB member number

WIN No. Office Use Only

RI Term Allocated Pension account number

Mr  Mrs  Miss  Ms  Other

Last name

Given name(s)

Date of birth  /  /  Male ☐ Female ☐

Residential address

Postcode

Postal address (if different from residential)

Postcode

Email address

Mobile phone number Work phone number

 (  ) 

### Section 2 New financial institution details

Complete this section to change your bank account details.

Nominate the account you wish your pension to be paid to:

Bank/Building Society or Credit Union name

BSB number  -

Account number

Account name

For security purposes, provide a copy of your bank statement showing your full name, the bank's name, BSB number and account number. If you are providing an internet bank statement, it must show your bank name and logo. If it doesn't, you must add your signature, printed name and date to the page. Credit card, overseas bank account and third party payments are not acceptable.

### Section 3 New pension payment frequency

Complete this section to change the frequency of your pension payment.

Please select your payment frequency (✓ one):

☐ Monthly

☐ Quarterly Starting: mm  yy

☐ Annually Starting: mm  yy



## Section 4 New pension amount

Select your preferred annual pension amount (✓ one):

- ☐ Calculated amount – refer to your most recent **'Annual pension payment review'**
- ☐ Minimum amount (–10% of the calculated amount)
- ☐ Maximum amount (+10% of the calculated amount)
- ☐ Other amount (within minimum and maximum limits)

Please include the **amount in dollars** that you'd like to receive **per payment**.

\$  (gross per annum)

OR

\$  (net per annum)

## Section 5 Change of name

Complete this section to change your name and provide us with a certified copy of the documentation that supports your change of name (e.g. marriage certificate, deed poll).

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Last name

Given name(s)

## Section 6 Declaration

I declare that the information on this form is true and correct:

- I have read and fully understand the **'Annual pension payment review'**

Your signature

Date

x  /  /

## Section 7 Post to us

Post your form, and your original certified proof of identity (if necessary) to:

**GESB**  
**PO Box J 755**  
**Perth WA 6842**

or fax to:

**Facsimile 1800 300 067** (only if no proof of identity is needed)

### More information

- We will send you a confirmation notice upon completion of your instructions
- For more information visit [gesb.wa.gov.au](http://gesb.wa.gov.au) or call your Member Services Centre on 13 43 72

## How to certify your documents

Find someone to certify your documents. For example, a police officer, Justice of the Peace or a permanent employee of Australia Post with two or more years of continuous service who is employed in an office supplying postal services to the public. See the **'Proof of identity'** fact sheet at [gesb.wa.gov.au/factsheets](http://gesb.wa.gov.au/factsheets) for a full list of people who can certify documents.

All copied pages of **original** proof of identification documents (including any linking documents) need to be certified as true copies by any individual approved to do so.

**The authorising person must sight the original document and include the following details on the copies:**

- Stamp or write 'I certify this is a true copy of the original document' on each page

**Followed by their:**

- Printed name
- Signature
- Qualification (e.g. Justice of the Peace), and
- Date

For further information and conditions see the **'Proof of identity'** fact sheet at [gesb.wa.gov.au/factsheets](http://gesb.wa.gov.au/factsheets)



*I certify this is a true copy of the original document.*

*J Preston*

Julie Preston  
Justice of the Peace  
03/03/2023

Note: we have a privacy statement that explains how we handle private information about individuals responsibly. Our privacy statement is available on our website at [gesb.wa.gov.au/privacy](http://gesb.wa.gov.au/privacy) or can be obtained by contacting your Member Services Centre on 13 43 72.

## How to contact us

T Member Services Centre 13 43 72  
PO Box J 755, Perth WA 6842

F 1800 300 067

W [gesb.wa.gov.au](http://gesb.wa.gov.au)